

1 **TOWN OF EASTON, MARYLAND**
2 **Audit Outbrief**

3
4 December 21, 2009

5
6 **PRESENT AT CONVENING**
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8 Mayor Robert C. Willey
9 Council President John F. Ford
10 Councilmember Kelley K. Malone
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12 Councilmember Pete Leshner
13 Councilmember Leonard E. Wendowski
14 Councilmember Megan M. Cook

15
16 **IN ATTENDANCE**
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18 Town Manager Mr. Robert F. Karge, Town of Easton Finance Officer Ms. Carol Callahan, Mr.
19 Matthew E. Birkelien, CPA, Senior Partner, Clifton Gunderson LLP and Town Clerk Mrs. Kathy
20 Ruf.
21

22 **CONVENING**
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24 The Mayor and Council met in a Special Audit Outbrief Session at 6:15 p.m. in Council
25 Chambers. Council President John Ford called the meeting to order.
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27 **AUDIT PRESENTATION**
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29 Mr. Matthew Birkelien of Clifton Gunderson LLP presented the audited financial statements and
30 reviewed financial highlights FY June 30, 2009. He stated that they had performed a single audit
31 and submitted a clean audit opinion. Mr. Birkelien stated that they did not identify any problems
32 in the accounting records.
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34 **ADJOURNMENT**
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36 There being no further business, the President of the Council adjourned the audit presentation
37 meeting at 6:20 p.m.
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Kathy M. Ruf, Town Clerk